

**San Lorenzo Unified School District
Personnel Commission
15510 Usher Street, San Lorenzo, CA 94580**

Regular Meeting of the Personnel Commission

Wednesday, April 9, 2008 at 5:00 p.m.
District Office Conference Room

1. Call to Order

2. Commissioner Roll Call

Mrs. Cortez	_____ present	_____ absent
Mr. Gabrielson	_____ present	_____ absent
Mr. Santora	_____ present	_____ absent

3. Flag Salute

4. Introduction of Visitors

INFORMATION

5. Approve the March 12, 2008, Minutes of the Regular Personnel Commission Meeting and the Minutes of the Special Meeting held on March 20, 2008.

ACTION

Moved:
Seconded:

Ayes:
Noes:
Abstentions:

6. Approve the following Open Examinations:

ACTION

- ◆ Administrative Secretary II – Confidential (Open Competitive; 50% written, 50% oral)
- ◆ IT Technician II (Open Competitive; 50% written, 50% oral)
- ◆ Network Senior System Analyst (Open Competitive; 50% written, 50% oral)
- ◆ Registrar (Open Competitive; 50% written, 50% oral)
- ◆ School Lunch Helper I (Open Competitive; 100% performance)

Moved:
Seconded:

Ayes:
Noes:
Abstentions:

7. Review Expiring Eligibility Lists **ACTION**

- ◆ Accounting Technician (Established 4/26/07; Expires 4/26/08)
- ◆ Office Assistant (Established 10/10/07; Expires 4/11/08)
- ◆ School Lunch Helper/Elementary (Established 10/11/07; 4/11/08)
- ◆

Moved:
Seconded:

Ayes:
Noes:
Abstentions:

8. Consideration of Higher Salary Placement for Office Assistant **ACTION**

Moved:
Seconded:

Ayes:
Noes:
Abstentions:

9. Review/Approve Personnel Commission Rules and Regulations Chapter 12 & 13 **ACTION**

10. Items from the Floor **INFORMATION**

11. Items from the Personnel Commission **INFORMATION**

12. Report from Assistant Superintendent, Personnel Services

13. Next Regular Personnel Commission Meeting Date, Wednesday, May 14, 2008, 5:00 p.m. District Office Conference Room **INFORMATION**

14. Adjournment

Moved:
Seconded:

Time:
By: